PSEP
INFORMATION PACKET
COMMERCIAL APPLICATORS
Pesticide Certification, Recertification & Licensing
http://psep.utk.edu

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Pesticide Safety Education Program (PSEP)
PSEP ADDRESS, PHONE NO. & WEB PAGE

Address:
UT Pesticide Safety Education Program (PSEP)
Department of Entomology & Plant Pathology
2505 E. J. Chapman Drive, 370 PBB
Knoxville, TN 37996-4560
Email = psep@utk.edu

Phone Number:
PSEP Office 865-974-1286, Department of Entomology & Plant Pathology 865-974-7138

Web Pages:
UT PSEP (Certification & Licensing) Website: http://psep.utk.edu
TDA Website (Pesticide, Certification & Licensing): http://tn.gov/agriculture/
UTIA e-Market Place Website https://secure.touchnet.com/C21610_ustomes/web/
DEFINITIONS:

A. **CERTIFIED APPLICATOR**: Any individual who is certified by TDA to buy, sell, use or supervise the use of restricted-use pesticides.

B. **PRIVATE APPLICATOR (PA)**: PAs are farmers, greenhouse or nursery operators, who buy, use or supervise the use of any pesticide which is classified for restricted-use. This is for purposes of producing an agricultural commodity on property owned or rented by the individual or the individual’s employer or if applied without compensation other than trading of personal services between producers of agricultural commodities, on the property of another person. A PA becomes a Commercial Applicator and must obtain a license and charter, if they apply a pesticide on another person's property and charge a fee.

C. **COMMERCIAL APPLICATORS (CA)**: CAs are all certified pesticide applicators who buy, use or supervise the use of restricted-use pesticides for any use, or for use on any property other than as defined under PA. Technicians who work for chartered companies that apply pesticides for a fee (Terminix, Orkin, Scotts, TruGreen, etc.) must be certified as a CA.

D. **CHARTER**: An instrument issued by TDA authorizing a person, firm or corporation to engage in the business of commercial pest control operations.

E. **COMMERCIAL PEST CONTROL OPERATOR**: A person or business entity who engages in the custom application of pesticides or inspection of real property for the purpose of issuing a wood destroying insect infestation inspection report and who has demonstrated to the satisfaction of the pest control licensing and advisory board their qualifications to design and direct pest control and inspection operations. Each person or entity chartered must have a commercial pest control operator, who usually is the owner or operator, for the main or supervisory office.

F. **LICENSED PEST CONTROL OPERATORS**: Individuals who qualify by passing a licensing exam to supervise the pest control operations at each office or branch office of chartered companies and supervise the application of pesticides in buildings used for food preparation and service, lodging, educational purposes or commercial food processing.

1. **Chartered companies** (Chartered Licensee)— Every business that applies a pesticide for a fee must have a business charter and a licensed applicator (Licensed Pest Control Operator) at each outlet supervising the commercially certified technicians who apply the pesticide.

2. **Non-chartered institution, business, etc.** (Non-Chartered Licensee) – An institution or business that does their own pest control must have at least one person licensed and whoever does the pest control must be at least commercially certified. This includes buildings used:
   a. For preparation or serving of food.
   b. For temporary or permanent lodging of others, excluding an individual’s dwelling or a multi-unit dwelling in which the owner resides and which contains not more than three additional units.
   c. Primarily for educational purposes, except buildings used primarily for religious instruction or for providing education to not more than ten persons.
   d. For any commercial food processing facility.
HOW TO BECOME A CERTIFIED COMMERCIAL APPLICATOR

Commercial Pesticide Applicator Training (Educational Seminars):
Conducted via Interactive Television

One must be certified as a Private or Commercial Applicator to purchase a restricted-use pesticide in Tennessee. And, one must be certified or working under the direct supervision of a certified applicator in order to use restricted-use pesticides. To be certified as a commercial applicator, each person must pass a core/category exam. The University of Tennessee’s Pesticide Safety Education Program (PSEP) offers educational prep seminars for some of these exams. Educational seminars are conducted in Knoxville and other parts of the state. These other locations are as follows:

East Tennessee State University, Johnson City
Rm 138, Lamb Hall, Campus Dr. Pick up parking pass at the Visitor Information & Public Safety bldg. (Only when site is available & enough preregister!)

UT Chattanooga, 205 Fletcher Hall
(Only if enough people preregister!)

UT Extension Central District Office, Nashville Conference Room
(Only if enough people preregister!)

UT Extension, Murfreesboro, TN
(Only if enough people preregister)

UT West Tennessee Center, Jackson RM A, B, 153 or 127
(Only if enough people preregister)

Normally on the first Wednesday of each month UT conducts an Initial Commercial Applicator Certification Seminars. These seminars will help you prepare for the certification exams. Take advantage of these educational opportunities and help us advertise the meetings. One to six recertification points may be earned annually at these meetings. In Knoxville only, the exam may be taken following the training if you have taken the training and prepaid TDA.

Preregister for Certification Seminars:

You should preregister and prepay one week in advance due to limited seating at some locations. Send preregistration to the PSEP address given above. NO REFUNDS will be given to those who do not show up for the ITV certification or recertification training.

Only the CORE (General Standards), Category 03 (Ornamental and Turf Pest Control) & Category 07 (Household and Structural Pests) are offered on these dates. Other category training may be arranged by contacting Darrell Hensley at (865) 974-1286.

UT Initial Certification Training Registration Fee:

- $50 for Core training
- $20 for Category 7, Household & Structural
- $20 for Category 3, Ornamental & Turf.
- $70 for Core plus one category

Preregistration and prepayment is preferred. One should preregister by mail, paying the registration fee using a check or money order two weeks in advance. This is payable to The University of Tennessee and mailed to the UT Knoxville, PSEP address given above. You may also preregister by e-commerce at the following URL: http://tiny.utk.edu/conf-train. And, you may register on e-commerce by faxing the form with credit card information to (865) 974-8868 or 4744 or call (865) 974-1286. You may register by e-commerce using Master Card or Visa credit cards only for payment. One may register on-site, but if not enough people preregister at each outlying site (ETSU, UT Chatt., UT Nashville or UT Jackson), that site will be cancelled. If a site is cancelled, an individual may travel to another location or their registration fee will be refunded. Therefore, it is important to preregister. The registration form may be found at http://psep.utk.edu

Note: This is NOT the same as the TN Department of Agriculture (TDA) exam fee (mailed to TDA Nashville). You must pay both fees separately in order to be pre-paid for both the UT training AND the TDA exam.

2017 Commercial Applicator Certification Training usually the 1st Wednesday, held in Knoxville:

January 4, Feb. 1, March 1, April 5, May 3, June 7, July 12, Aug. 2, Sept. 6, Oct. 4, Nov. 1, Dec. 6, 2017
Other dates - Feb. 22, March 15, April 19, May 17, August 23, September 20, Nov 15 and December 20, 2017

Commercial Applicator Initial Certification Training Schedule on the 1st Wednesday:

Category 7 & CORE: Registration: 7:30 am EST (CST, See Facilitator). Seminar: 8:15 am - 2:15 am EST (7:15 am - 2::15 pm CST)
CORE & Category 3: Registration: 9:30 am EST (8:30 CST). Seminar:10:00 am - 4:00 pm (9:10 am - 3:00 pm CST)
Initial Certification Training Sites:

The Initial Certification Training may be offered at other locations than Knoxville if enough people preregister. Call 865-974-1286 to confirm meetings at Jackson, Nashville, Murfreesboro, Chattanooga, and Johnson City.

Note: Exam dates and times will be assigned by TDA.

Jackson: UT West TN Center (West TN Experiment Station) 605 Airways Blvd., Jackson.

- ITV - Jackson Ag. Rm A, B, Rm 153 or 127.
- EXAM - Rm. 237, to be assigned by TDA. Parking is free, in lot behind main bldg. at West TN Center
- Contact - Marsha Buie, 731-425-4718.

Nashville: UT Ag Extension Central District Office Conference Room. 5201 Marchant Dr., Ellington Agr. Center, Nashville.

- ITV - Extension Central District Conference Room.
- EXAM - TDA, Bruer Bldg., to be assigned by TDA. Parking is free.
- Contact – Kahlie Singletary, 615-832-6802.


- ITV - Rm. 233 of Suite E. Parking free, in front of Black & Decker Bldg.
- Exam - TDA, Bruer Bldg, to be arranged by TDA.

Murfreesboro: Rutherford County Extension Office, contact Melissa Reid @ 615-898-7710

Chattanooga: UT Extension Office

- ITV – 6183 Adamson Circle, Chattanooga, TN.
- EXAM - Hamilton Co. Extension office, to be assigned by TDA.
- Contact - Tom Stebbins, 423-855-6113.

Knoxville: UT Agriculture Campus at Knoxville.

- ITV - Plant Biotech Bldg., Rm 156/157, 2505 E.J. Chapman Dr.
- EXAM - In Rm. 127, Plant Science Bldg. following training, 2431 Joe Johnson Dr. Parking only in Lot #66 behind the Vet School. Parking is $5.00 by permit only.
- Contact - the PSEP Office, 865-974-1286 or 974-7138.

Johnson City: East Tennessee State University, Johnson City. Rm. 138, Lamb Hall, Campus Dr. Pick up a parking pass at the Visitor Information & Public Safety Bldg., University Parkway. (Call to confirm meeting.)

- ITV - Rm 133 BH. Parking is available in any location by permit or visitor pass.
- EXAM - Washington Co. Extension office, to be assigned by TDA.
- Contact - Connie Sharp, 423-753-1680.

Tennessee Department of Agriculture Initial Certification Exams:

The Initial Certification Exam will be given by TDA personnel at a time and location assigned by TDA.

NOTE: An exam application form with payment of $25 is required and must be received at the TDA Nashville office two weeks in advance of taking the exam.

The exam fee is payable to TDA. Mail the check or money order with the prepay registration form to:

Tennessee Department of Agriculture
Certification and Licensing Section
Porter Building, Box 40627
Melrose Station, Nashville, TN 37204.

Payment will not be accepted on site, at the exam. Call (615) 837-5148 or 837-5232 (Bud Mires) with questions or to reschedule a paid exam. See the TDA prepay exam application form for more information.

A copy of the prepay form with the payment information is enclosed. Immediately after taking the exam, the answer sheet will be graded. If the certification exam is passed, a certification card will be issued by TDA and will be mailed to the applicator within a few weeks.

Necessities for the Certification Exams:

- Photo I.D.
- No. 2 pencil for written exams only
- Pocket calculator
- Positive identification card (driver's license or social security card)
Source of All Publications and Forms:

All PSEP forms and fact sheets are available from the EPP office and are available on the UT Pesticide Safety Education Program web page located at: [http://psep.utk.edu](http://psep.utk.edu). Certification and licensing manuals may be ordered and registration of PSEP classes thru eCommerce at [http://tiny.utk.edu/UTIA-Pubs](http://tiny.utk.edu/UTIA-Pubs), or by phone, 865-974-1286 or directly from the PSEP office.

Location of Certification Exams from TDA With or Without Training:

See the TDA application on page 11 for day and time of exams.

- **Chattanooga** - Hamilton Co. Extension Office, 6183 Adamson Circle (Bonnie Oaks Industrial Part), (423) 855-6113.
- **Jonesboro** - Washington Co. Extension Office, 206 W. Main St., (423) 753-1680.
- **Knoxville** - TDA Office, 3211 Alcoa Hwy. (865)594-6098.
- **Memphis** - Shelby Co. Extension Office, (901), 752-1207.
- **Murfreesboro** - Rutherford Co. Extension Office (615) 898-7710.
- **Nashville** - Ellington Agricultural Center, Regulatory Services Division, (615) 837-5148.

Reciprocity (Limited to a few states):

TDA will reciprocate on certification with other states, when possible. To receive reciprocal certification, obtain a reciprocity form from one of the TDA office’s or UT PSEP office, complete it according to the instructions and mail to TDA. Applicants will not receive reciprocal certification unless a current home address and social security number are provided. Reciprocal agreements with other states may be found in UT publication EPP Info No. 671, *Reciprocal Agreements*, which may be obtained from the PSEP office. Or, submit a reciprocity form to TDA to see if reciprocation is possible. The address and phone number are on the first page.

Recertification of Commercial Applicators:

Certified Commercial Applicators must accumulate a certain number of points annually over a period of three years to become recertified or pass a written examination. Points may be earned by attending any meeting related to certification topics. These may be external and up to 50% internal meetings including on-line programs, CDs and DVDs. One may also earn **four points** per year by attending the annual UT Recertification Program offered annually in March in Knoxville and shown in other parts of the state. If that meeting is missed you may attend a **rerun** of the program in Knoxville the following **July**. **Five points in Category 03 & Category 07 (including the CORE) and three points in all other categories** may be earned annually by attending one of the Initial Commercial Applicator certification training programs offered the first Wednesday of each month.

Points may be earned by attending the Pesticide Safety Education Programs, offered at the County Extension offices.

Once a certified applicator has accrued the required number of points, TDA’s form, *Application for Certification Card*, should be completed and sent to TDA in Nashville. A new certification card will be sent to the applicator, usually within two weeks.

**HOW TO BECOME A LICENSED PEST CONTROL OPERATOR**

**Educational Seminars for the Licensing Exams:**

Licensing educational seminars for four of the licensing categories are offered the day before the licensing exams.

1. UT, Dept of Entomology & Plant Pathology offers **licensing educational seminars** in:

   - **HLT** (Horticulture, Lawn & Turf)
   - **PHMC** (Public Health Mosquito Control)
   - **GRC** (General Pest & Rodent Control)
   - **WDO** (Wood Destroying Organisms)

These are offered the day prior to the licensing exams. **Specimens** are provided for review at these sessions.
2. There is a $90 pre-registration fee or $105 registration fee on-site for GRC and WDO. For HLT, the pre-registration fee is $135 or $150 on-site. For PHMC, the pre-registration fee is $80 or $95 on-site. Form 819 should be completed and sent with the registration fee to PSEP, UT, Dept. Of Entomology & Plant Pathology, 2505 E.J. Chapman Dr., Rm. 370 PBB, Knoxville, TN. 37996-4560. Or, one may pre-register with MasterCard or Visa by phone (through e-commerce) at 865-974-1286 or by e-commerce at: http://tiny.utk.edu/conf-train.

**Licensing Exams (Rev. 5-10-13):**

To become a licensed applicator, each person must first become certified as a Commercial Applicator by passing a commercial certification exam. The certification exam(s) must be taken prior to the licensing exam(s) at one of the listed locations across the state. Individuals who wish to become licensed may **pick up an application** at any time from the UT Department of Entomology & Plant Pathology Extension Office at 205 Plant Science Building or phone 865/974-1286. Or, one may write to UT Pesticide Safety Education Program, 2505 E.J. Chapman Dr, 370 PBB, Knoxville, TN 37996-4560 for an application and other licensing materials.

One may also write to the Certification and Licensing Section at the Tennessee Department of Agriculture (TDA) for an application. The application should be completed in full, including the $150 fee made out to TDA, and mailed to: TDA, Certification & Licensing Section, PO Box 40627, Melrose Station, Nashville, TN 37204.

**Licensing exams are given in January, April, July and October.** Therefore, **applications for exams** must be in the TDA’s Regulatory Services Division office postmarked by midnight on the tenth (10th) of the month preceding the month of the present exam (December 10, March 10, June 10, and September 10). Applications must be received with correct fees plus a college transcript or certificate of experience.

**Qualifications to take the licensing exams are as follows:**

1. **Certified** in respective category AND
2. **18 years of age** and US citizen AND
3. **Education** in all categories, except for WDO:
   a. BS degree with major or minor in Agriculture, Biology, Chemistry, Forestry, Horticulture, Entomology, Plant Pathology, Plant Sciences or similar degree.
   b. Pest Control Consultant
      BS in field of pest control consultation offered.
4. **Education and Experience** Combination:
   a. **WDO:**
      1) **Education:** BS degree in a field in 3A. AND
         **Experience:** 1 year full time work experience in WDO.
      2) **Education:** MS or PhD in Entomology AND
         Termite Technician School.
   b. **HLT, HRI, WEC or AGE:** Can take Exam in Another One of These 4 Categories Provided:
      Certified: Certified in that category of license desired AND
      Experience: 2 or more years work in that category (must be documented) OR
      Education: 12 college semester hours OR 24 CEUs.
   c. **AGE & HLT:**
      Experience: 2 years work experience (must be documented) OR
      Education: BA degree OR
      12 college semester hours related to AGE or HLT OR
      24 CEUs related to AGE or HLT
5. **Experience**:
   a. Registered as a pest control technician or salesperson for 24 months of full-time work experience.
   b. **AGE & HLT:**
      CCA certificate AND
      1 year full-time work experience related to the licensing category AND
      Certified in same category.
   c. **PHMC:**
      Hold a GRC license AND
      Public Health Control certification.

Note: Adapted from pages 1 and 23 of the Rules of the Pest Control Operators in the Laws and Regulations Governing Pet Control Operators and Applicators of Restricted Use Pesticides (Revised September, 2007 & September 26, 2008.)
You will be notified by TDA with a statement of "application approved" or "application rejected". The exam fee is $150.00 per category for initial or re-examination.

If approved to take the exam, the applicant may take the licensing exam the next month of the same quarter, when the exam is offered. The licensing exams are usually offered on Tuesday (AGE, AQW, FUM, FUS, HLT, HRI, WEC & PHMC) and Wednesday (WDO, GRC & BDC), normally on the first or second week in the quarter. The exams are given only at the Ellington Agricultural Center Auditorium in Nashville.

Necessities for Licensing Exams:

- Magnifying glass with light to the exam to assist with the insect, disease and plant specimen identification.
- No. 2 pencil.
- Pocket calculator. No cell phones may be used for calculations.

A list of specimens that need to be studied is available on the UT PSEP website, in the UT study packets and manuals, from the PSEP office or from the TDA office. Specimens to study may be found on the internet and resource books. At this time neither UT nor TDA has specimens for study in all categories. Specimens are available when taking the training in the HLT, GRC and WDO categories.

License Activation:

After you pass the licensing exam, one must pay a fee to have their license activated. You cannot operate until the fee is paid and license is activated. If you do not activate the license within one year of passing the exam, you will have to retest. The licensing fee is $40/2 years.

Charter:

A charter is issued by TDA authorizing a person, firm or cooperation to engage in the business of commercial pest control operations. In order to go into the business of pest control and obtain a charter, the application for a charter must be accompanied by a cooperate surety bond of $10,000 for all categories, other than Category 7, which is $50,000 for the first three years, from a bonding company and 250,000/500,000 liability insurance. These must be maintained as long as the business is in existence. In Wood Destroying Organism (WDO) licensing category, Errors and Omissions liability insurance of $100,000 single occurrence and $300,000 aggregate is required. One has to be certified in Category 7, Industrial, Institutional, Structural & Health Related, in order to become licensed in the following licensing categories: GRC (General Pest & Rodent Control), WDO (Wood Destroying Organisms), BDC (Bird Control) and FUM (Fumigation Structural). Proof of bonding and insurance together with an application and fees are presented to TDA to set up a business charter.

The Licensing & Charter Fees are:

- $ 150 Fee to take each licensing exam
- $ 400 Charter (May be prorated the first year). Paid every two years.
- $ 40 Fee for each licensing category passed to obtain charter (May be prorated the first year). Paid every two years
- $ 40 Fee for each technician or solicitor working under the license to obtain a charter (May be prorated the first year). Paid every two years

Additional information concerning Licensing Applicators may be found in U.T. Extension fact sheet SP363E, Licensing of Commercial Pesticide Applicators. This fact sheet and manuals for the 11 licensing categories may be obtained in person from UT at room 205 Plant Science Building on the Agriculture Campus, UT Knoxville or may be ordered from: UT Pesticide Safety Education Program (PSEP), 2505 E. J. Chapman Dr, 370 PBB, Knoxville, TN 37996-4560

There are fees for manuals, which should accompany your licensing order of materials. Checks should be made payable to The University of Tennessee. An order form for the available manuals and packets is enclosed. Information and printable copies of the various forms and fact sheets are available on the web located at: http://psep.utk.edu
ORDERING CERTIFICATION AND LICENSING STUDY MATERIALS

UT Certification and Licensing Study Materials:

It is strongly suggested that the study manuals be purchased and studied before attending the certification or licensing training and/or taking the exams. Certification and licensing study materials may be purchased by mail or in person from the Dept. of Entomology & Plant Pathology, 221 Ellington Plant Science Building. The address, phone number and e-mail is on the first page of this publication. If paying in person at the PSEP office, bring a check or the correct amount of money only. To pay by MasterCard or Visa one may purchase manuals by e-commerce at http://tiny.utk.edu/UTIA-Pubs or fax order with credit card number (865-974-8868) or call in order (865-974-1286) or request a Pesticide Certification & Licensing Study Material Order Form, F818. All forms and additional information are available on the UT Pesticide Applicator Training web page located at: http://psep.utk.edu.

To Determine Which Study Materials to Order:

- To Study for the Certification Exam:
  Order the National Pesticide Applicator Certification CORE Manual and the respective certification category manual.

- To Study for the Licensing Exam:
  Order the respective category licensing manual and the Tennessee Laws & Regulations.

Most manuals on the web are used as the basis for the Certification and Licensing exams and several for reference only.

All packages must have a street address to be shipped via UPS ground. Your study material will be sent via U.S. Postal Service – 1st Class – if a street address is not included.

PSEP ON THE WEB

Information on pesticide certification, recertification and licensing is located on the Pesticide Safety Education Program PSEP web site, http://psep.utk.edu

The following quick links may be found from this web site:

- PSEP Forms – Public Use
- PSEP Forms – Extension Agent Use
- Training Dates
- Study Materials
- Upcoming Meetings
- TDA Forms & Fact Sheets
- eMarketplace (for ordering study materials & registering for seminars)
- Pesticide Recordkeeping
- Other Information

TDA Website

The latest TDA forms may be obtained from their website located at http://www.tennessee.gov/agriculture. Click on “Downloadable Forms” at the bottom of the home page.

TERMITE TECHNICIAN SCHOOL

A Termite Technicians School is given by TDA with UT and industry cooperating. Contact TDA for the next upcoming date. Preregistration and a prepayment registration fee are required for these training sessions. Seventeen points may be earned from this school in C07, Industrial, Institutional, Structural and Health Related (General Household and Structural Pests).

The dates of the schools are as follows:

- March 28 – 30, 2017
- June 13-15, 2017
- September 12-14, 2017

Contact TDA (615) 837-5148 to confirm dates and preregister.
# PESTICIDE CERTIFICATION & LICENSING STUDY MATERIAL ORDER FORM

**NAME:**

**ADDRESS:**

**CITY/STATE:** ___________ **Zip** ___________

**E-Mail** ___________ **PH ( )** ___________ **Cell ( )**

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**MAIL FORM & PAYMENT TO:**

UT Pesticide Safety Education Program

2505 E. J. Chapman Dr, 370 PBB

Knoxville, TN 37965-4560

Phone (865) 974-1286 No Fax Orders Please

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**For Departmental Use:**

Check # ___________ Receipt # ___________  
AG E-Comm. Order No. ___________

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Make Check or Money Order Payable To: THE UNIVERSITY OF TENNESSEE and mail form and payment. When using Visa, MasterCard or Discover, order online at [http://tiny.utk.edu/UTIA-Pubs](http://tiny.utk.edu/UTIA-Pubs) (remember to select UTIA publications) or visit the PSEP website at [http://psep.utk.edu](http://psep.utk.edu).

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*TAX EXEMPT AGENCY MUST SEND COPY OF TAX EXEMPT CERTIFICATE or NUMBER for a tax exempt purchase.  

*NOTE: the fee for study materials is non-refundable.*

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**QTY.**

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<thead>
<tr>
<th>Publication number</th>
<th>CERTIFICATION CATEGORY - Description</th>
<th>*TAX exempt or eCommerce</th>
<th>Non-Tax Exempt</th>
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| PB 1109**          | National Pesticide Applicator Certification "Core" Manual (used in all category testing)  
A Spanish version is available @ Michigan State University’s website.  
[http://muse.ar.msu.edu/resources/spanish_national_pesticide_applicator_certification_core_manual_e3073sp](http://muse.ar.msu.edu/resources/spanish_national_pesticide_applicator_certification_core_manual_e3073sp) | 22.88                    | 25.00          |       |
| PB 1738            | C1 - Agricultural                     | 22.88                   | 25.00          |       |
| PB 1708            | C2 - Forest Pest Control              | 13.73                   | 15.00          |       |
| PB 1652            | C3 - Ornamental and Turf              | 22.88                   | 25.00          |       |
| PB 1773            | C3 - Control de plagas de cesped y plantas ornamentales (Spanish version) | 27.46                   | 30.00          |       |
| PB 1713            | C4 - Seed Treatment                   | 13.73                   | 15.00          |       |
| PB 1705            | C5 - Aquatic Pest Control             | 13.73                   | 15.00          |       |
| PB 1707            | C6 - Right-Of-Way                     | 22.88                   | 25.00          |       |
| PB 1732 & PB 1846  | C7 - Industrial, Institutional, Structural & Health Related Pest Control plus  
A Technician’s Guide to Managing Pests in Schools | 22.88                   | 25.00          |       |
| PB 1733            | C8 - Public Health Control            | 18.31                   | 20.00          |       |
| PB 1714            | C10 - Demonstration, Research and Regulatory Pest Control | 13.73                   | 15.00          |       |
| PB 1715            | C11 - Wood Preservatives              | 13.73                   | 15.00          |       |
| PB 1716            | C12 - Pesticide Dealer                | 13.73                   | 15.00          |       |
| EPP 91             | C13 - Anti-Fouling Marine Paint       | 9.15                    | 10.00          |       |
| PB 1718            | C14 - Microbial Pest Control          | 13.73                   | 15.00          |       |
| PB 1765            | C15 - How to Comply (with the Worker Protection Standards for Agricultural Pesticides) | 9.15                    | 10.00          |       |
| PB 1680            | C16 - Sewer Line Treatment            | 9.15                    | 10.00          |       |
| EPP 792            | TLR - TN Laws and Regulations (RECOMMENDED for all categories and LHA) | 4.58                    | 5.00           |       |

**QTY PUB NO**

**LICENSING MANUALS Description**

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<td>32.04</td>
<td>35.00</td>
<td></td>
</tr>
<tr>
<td>PB 1702</td>
<td>AQW - Aquatic Weed Control</td>
<td>22.88</td>
<td>25.00</td>
<td></td>
</tr>
<tr>
<td>PB 1665</td>
<td>BDC - Bird Control</td>
<td>13.73</td>
<td>15.00</td>
<td></td>
</tr>
<tr>
<td>FUM</td>
<td>Structural (Order from Texas A&amp;M @ <a href="http://www-aes.tamu.edu">http://www-aes.tamu.edu</a>)</td>
<td>Purchase from Texas A&amp;M</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB 1695</td>
<td>FUS - Fumigation Soil (Agri.)</td>
<td>18.31</td>
<td>20.00</td>
<td></td>
</tr>
<tr>
<td>PB 1673</td>
<td>GRC - General Pest &amp; Rodent Control</td>
<td>41.19</td>
<td>45.00</td>
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</tr>
<tr>
<td>PB 1666</td>
<td>HLT - Horticulture - Lawn &amp; Turf</td>
<td>32.04</td>
<td>35.00</td>
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</tr>
<tr>
<td>PB 1698</td>
<td>HRI - Horticulture - Interior</td>
<td>18.31</td>
<td>20.00</td>
<td></td>
</tr>
<tr>
<td>PB 1685</td>
<td>PHMC - Public Health Pest Control (TN Mosquito Control Handbook)</td>
<td>27.46</td>
<td>30.00</td>
<td></td>
</tr>
<tr>
<td>EPP 792</td>
<td>TLR - TN Laws and Regulations (RECOMMENDED for certification &amp; licensing)</td>
<td>4.58</td>
<td>5.00</td>
<td></td>
</tr>
<tr>
<td>PB 1706</td>
<td>WEC - Weed Right-Of-Way</td>
<td>27.46</td>
<td>30.00</td>
<td></td>
</tr>
<tr>
<td>PB 1703</td>
<td>WDO - Wood Destroying Organisms</td>
<td>22.88</td>
<td>25.00</td>
<td></td>
</tr>
<tr>
<td>EPP 792</td>
<td>TLR - TN Laws and Regulations (RECOMMENDED for all categories and LHA)</td>
<td>4.58</td>
<td>5.00</td>
<td></td>
</tr>
</tbody>
</table>

Payment: ☐ MC ☐ Visa ☐ E-Commerce ☐ Check ☐ Cash

**TOTAL**

---

**For Departmental Use:**

Check # ___________ Receipt # ___________  
AG E-Comm. Order No. ___________

---

**PB1109 is used for LHA certification (Also, known as Limited Herbicide Applicator)**
COMMERCIAL APPLICATOR TRAINING – 2017 Registration Form

Part I. – Registrant(s) Please Print Legibly
Name(s) ___________________________ Phone number ___________________________
Company ___________________________ Phone number ___________________________ E-Mail ___________________________

Part II. – Testing Dates

All Locations: Initial Certification Meetings (held on 1st Wed. of Each Month, except July) & Recertification Meetings in 2017
(To Include Knoxville)

- Jan 4
- Feb 1
- Mar 1
- Apr 5
- May 3
- June 7
- July 12
- Aug 2
- Sep 6
- Oct 4
- Oct 18
- Nov 1
- Dec 6

Dates for Knoxville Only
- Feb 22
- Mar 15
- Apr 19
- May 17
- Aug 23
- Sep 20
- Nov 15
- Dec 20

Part III. Locations

Check location you plan to attend

- ITV – Knoxville - UT Ag Campus, Plant Biotech Bldg. Rm 156-157, 2505 EJ Chapman Dr. Knoxville
- ITV – Chattanooga – Hamilton Co. Extension Office, 6183 Adamson Circle, Chattanooga
- ITV – Johnson City - ETSU, 138 Lamb Hall or 133 Brown Hall, 14 Campus Dr., Johnson City
- ITV – Jackson – West TN Regional Office Rm A, UT West TN Center, Rm A, B, 153 or 127, 605 Airways Blvd., Jackson
- ITV – Nashville – UT Central Region Office, 5201 Marchant Dr., Nashville

Part IV. Cost/Payment

Initial Certification educational seminars prepare you for a commercial pesticide certification exam.

UT Annual Recertification Meeting: Earn recertification points

- Category 7, Household and Structural Pests (in preparation for C7 exam)
  - 2 points in C7, C10 & C12 for those who are already certified
  - Category 3, Ornamental and Turf Pests (in preparation for C3, C6, & LHA exams)
  - 2 points in C3, C6, C10 & C12; 1 point in C6 for those already certified
  - Initial CA Certification Training for Points, one time per year
  - Fee is reduced for points, if initial training was previously received in same calendar year

Registration: C7 & CORE – 7:45am ET (7:00 am CT)
CORE, C3, C6 & LHA – 9:30am ET (8:30 am CT)
Recert Mtg – 8:30am ET (7:30 am CT)

- Category 6, Right of Way
- $50

- Other Training
- $50

- Prepay
- Pay on Site
- Date paid __________ TOTAL $_

Notes: ITV participants may take one or both categories, C7 and/or C3. No refunds will be given for nonattendance at ITV certification or recertification training.

Part V. – Payment Options:

Prepay (Discover, Mastercard, Visa)
- On-line at http://tiny.utk.edu/conf-train
- Phone 865-974-1286
- Mail form and check or money order, made payable to the University of TN, to:
  UT Pesticide Safety Education Program (PSEP)
  2505 E. J. CHAPMAN Drive, 370 PBB
  Knoxville, TN 37996-4560

On-site
- Cash (exact payment only)
- Discover, Mastercard, Visa
- Check or money order #__________; Rec’t #__________

Credit card number __________________ Card verification # __________ Expiration date ___________

Programs in agriculture and natural resources, 4-H youth development, family and consumer sciences, and resource development.
University of Tennessee Institute of Agriculture, U.S. Department of Agriculture and county governments cooperating.
UT Extension provides equal opportunities in programs and employment.
# Commercial Certification Exam Application

**NEW EXAM FEE OF $25.00 PER EXAM BEGINS JULY 1, 2016**

Exams are $25.00 per exam, payable by check, money order, or credit cards listed below. Complete one form per person and submit with payment to the Tennessee Department of Agriculture, Attn: Pesticides, P O Box 40627, Nashville TN 37204 or by fax (615) 837-5012. Do NOT email application.

This form is available as a .pdf file on our website at [http://www.tn.gov/agriculture/article/ag-licenses-pest-control](http://www.tn.gov/agriculture/article/ag-licenses-pest-control). Submit your application and payment [at least two weeks prior](http://www.tn.gov/agriculture/article/ag-licenses-pest-control) to your requested exam session as all exams are scheduled [two weeks out – no exceptions](http://www.tn.gov/agriculture/article/ag-licenses-pest-control). Call (615) 837-5232 or 615-837-5310 to check on scheduling if you don’t receive a confirmation card before the requested date.

If paying by Master Card, Visa, Discover or AM Express, indicate which one & enter your complete credit card number & the expiration date plus the cardholder’s name exactly as it appears on the card

***If Receipt Is Needed, Check Here ________***       Date of Birth: ____________________________

**Name (PRINT LEGIBLY!)**          **Your Email Address**          **Social Security Number**

**Home Address (Required)**          **City/State/Zip/County**          **Daytime area code & Phone**

**Company Name & Address**          **Company Area code & Phone #**          **Area code & Fax #**

Indicate in the following box for regular exam scheduling at the following test sites. To test for additional categories, list them to the side. “n/a” means testing is not available at this time, but may be offered in the near future.

<table>
<thead>
<tr>
<th>Location</th>
<th>Mon AM</th>
<th>Mon PM</th>
<th>Tue AM</th>
<th>Tue PM</th>
<th>Wed AM</th>
<th>Wed PM</th>
<th>Thu AM</th>
<th>Thu PM</th>
<th>Fri AM</th>
<th>Fri PM</th>
<th>Requested date</th>
<th>Exam</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>EXAMPLE</em></td>
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<td>n/a</td>
<td>n/a</td>
<td>3 pm</td>
<td>3 pm</td>
<td>n/a</td>
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<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>6/11/16</td>
<td>C11</td>
</tr>
<tr>
<td>Chattanooga</td>
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<td>n/a</td>
<td>9:00</td>
<td>2:00</td>
<td>n/a</td>
<td>n/a</td>
<td>9:00</td>
<td>2:00</td>
<td>n/a</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clarksville</td>
<td>n/a</td>
<td>n/a</td>
<td>9:00</td>
<td>n/a</td>
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<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jackson – JSCC</td>
<td>n/a</td>
<td>n/a</td>
<td>9:00</td>
<td>12:00</td>
<td>n/a</td>
<td>n/a</td>
<td>9:00</td>
<td>12:00</td>
<td>n/a</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jonesborough</td>
<td>n/a</td>
<td>n/a</td>
<td>9:00</td>
<td>n/a</td>
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<td>n/a</td>
<td>n/a</td>
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<td></td>
</tr>
<tr>
<td>Memphis</td>
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<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Morristown – WSCC</td>
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<td>n/a</td>
<td>n/a</td>
<td>9:00</td>
<td>1:00</td>
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<td>n/a</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Murfreesboro</td>
<td>n/a</td>
<td>n/a</td>
<td>8:30</td>
<td>n/a</td>
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<td>n/a</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nashville</td>
<td>n/a</td>
<td>n/a</td>
<td>8:30</td>
<td>1:00</td>
<td>8:30</td>
<td>1:00</td>
<td>8:30</td>
<td>1:00</td>
<td>n/a</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**UT offers ITV training and testing in C3 & C7 on the 1st Wednesday of each month. Visit [http://psep.utk.edu](http://psep.utk.edu). The exam application and $25 must be submitted to TDA prior to the Friday before UT’s meeting. List ITV test location, category and date below and indicate if taking exam after ITV training offered by UT.**

<table>
<thead>
<tr>
<th>ITV Location</th>
<th>Date</th>
<th>Exam Category</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Indicate below if this is a “Special Testing” that has been previously approved:**

<table>
<thead>
<tr>
<th>Location of Special Testing</th>
<th>Date</th>
<th>Exam Category</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Additional Instructions

Please either type or write legibly – if we can’t read the application it will be returned.

We do NOT accept exam applications by email for security purposes.

Payment is not accepted at the testing sites. You will be assigned the requested date and time if space is available. If not, you will be scheduled for the next available testing session.

You must be 16 years of age to take the certification exam.

Category codes (CORE is included as a part of all exams):

Indicate on the form above which exam (s) you are taking.

C01 – Agricultural C10 – Demonstration/Research
C02 – Forest C11 – Wood Preservative
C03 – Ornamental/Turf C12 – Dealer
C04 – Seed Treatment C13 – Marine Paint
C05 – Aquatic C14 – Microbial
C06 – Right-of-way C15 – Trainer, WPS
C07 – Structural C16 – Sewer Line Treatment
C08 – Public Health LHA – Limited Herbicide Applicator
AER – Aerial applicator

When you arrive at the testing site, you will need to provide a photo ID prior to taking the exam.

Phones are not allowed during the testing session. Anyone exhibiting unethical behavior during the examination will fail the test and be ineligible to take the exam for (1) year.

For those taking the LHA (Limited Herbicide Applicator)

You must provide proof of $300,000 insurance with application for LHA. The applicant’s name must be listed on the insurance with the statement “for herbicide application”.

Inclement Weather

In cases of inclement weather call to see if test site is open – if county schools are closed due to inclement weather the test site will be closed and exams rescheduled.

Cancellations or Changes

ALL exam cancellations or changes must be done within 48 hours of scheduled date or exam fee is waived.

To change your scheduled test session, call (615) 837-5232 or (615) 837-5148 or 615-837-5310, e-mail pesticide.exam@tn.gov or fax (615) 837-5012.
TDA TEST SITE INFORMATION

Please be aware that testing sites cannot schedule or re-schedule you for an exam nor verify your CEU status - you must contact Nashville TDA.

Chattanooga
Hamilton County Extension
6183 Adamson Circle
Chattanooga, TN  37416
423-855-6113

Clarksville
Montgomery County Extension
1030A Cumberland Heights Rd
Clarksville, TN  37040
931-648-5725

Jackson
Jackson State Community College
(JSCC)
Nelms Classroom Bldg, room L12, 2046 N. Parkway
Jackson, TN  38301
731-425-2606

Jonesborough
Washington County Extension
206 West Main Street
Jonesborough, TN  37659
423-753-1680

Memphis
Agri-Center
7777 Walnut Grove Road
Memphis, TN  38120
901-754-0475

Morristown
Walters State Community College
(WSCC)
Student Services Bldg, Room U141
500 South Davy Crockett Pkwy
Morristown, TN  37813
423-585-6801

Murfreesboro
Rutherford County Extension
315 John R Rice Blvd
Murfreesboro, TN  37129
615-898-7710

Nashville
Tennessee Department of Agriculture
Ellington Agricultural Center
Brue Building
406 Hogan Road
Nashville, TN  37220
615-837-5232 or
615-837-5310
TRAINING FOR 2017 PEST CONTROL OPERATOR'S LICENSING EXAMS

Training Location
Ellington Agriculture Center, at the District Extension Office, 5201 Marchant Drive, Nashville, TN 37211 for training sessions. Please call (865) 974-1286 for assistance or (615) 837-5103 or (615) 832-5850 for directions.


TRAINING

HLT & PHMC AGENDA

8:15-8:45 (30 min)  HLT Sign in & Registration  Darrell Hensley
8:45-9:00 (15 min)  Intro  Darrell Hensley
9:00-11:00 (2 hrs)  HLT Weeds  David Cook
11:00-11:15 (15 min)  Break
11:15-1:15 (2 hrs)  HLT Diseases  Alan Windham
1:15-1:45 (30 min)  Lunch & Study Specimens
1:45-3:45 (2 hrs)  HLT Insects  Frank Hale
3:45-4:00 (15 min)  PHMC Sign-In & Registration  Darrell Hensley


GRC & WDO AGENDA

8:30-9:00 (30min)  GRC Sign-in & Registration  Darrell Hensley
9:00-11:30 (2.5 hrs.)  GRC  Karen Vail
11:30 - 12:30 (1 hr)  Lunch & Study Specimens  Karen Vail
12:00 - 12:30 (30min)  WDO Sign-In & Registration  Darrell Hensley

Pre-registration Fee: $135 (HLT), $90 (GRC & WDO), $80 (PHMC) per category

On-site registration Fee: $150 (HLT), $105 (GRC & WDO), $95 (PHMC) per category

Four recertification points will be awarded in Cat. 07 for GRC and four for WDO training; eight points in Cat. 03 and four points in Cat. 06 for HLT training and four points in Cat. 8 and Cat. 7 for PHMC training.

Training programs are subject to cancellation if not enough individuals pre-register. For those who desire to register on-site, please call 865-974-1286 to see if the training will still be conducted.

The licensing exams are given the day following the training. An application with $150 payment must be sent to TDA and post marked no later than the 10th of the month preceding the month of the exam.

Licensing study materials are available at the UT PSEP office for a fee or at the UT e-commerce site: http://tiny.utk.edu/UTIA-Pubs

---

LICENSED APPLICATOR TRAINING
HLT-PHMC-GRC-WDO

(Horticulture-Lawn & Turf, Public Health Mosquito Control, General Pest & Rodent Control & Wood-Destroying Organisms)

REGISTRATION

Complete registration form and submit together with check for the respective registration fee listed below. The fee is due two weeks prior to the meeting. To pre-pay by credit card call 865-974-1286 or register on-line at: http://tiny.utk.edu/conf-train

Training Date: _____________________________________________________________

Name: _________________________________________________________________

Address: _______________________________________________________________

Phone: ___________________ Fax:_____________________________

E-Mail: ________________________________________________________________

Company: _____________________________________________________________

I will attend the following training:

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee</th>
<th>No.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>(   ) Horticulture, Lawn &amp; Turf, HLT</td>
<td>$135 ($150)</td>
<td>X</td>
<td>$______</td>
</tr>
<tr>
<td>(   ) Public Health Mosquito Control, PHMC</td>
<td>$80 ($95)</td>
<td>X</td>
<td>$______</td>
</tr>
<tr>
<td>(   ) General Rodent &amp; Pest Control, GRC</td>
<td>$90 ($105)</td>
<td>X</td>
<td>$______</td>
</tr>
<tr>
<td>(   ) Wood-Destroying Organisms, WDO</td>
<td>$90 ($105)</td>
<td>X</td>
<td>$______</td>
</tr>
<tr>
<td>(   ) Retraining for any Cat.</td>
<td>$10 ($10)</td>
<td>X</td>
<td>$______</td>
</tr>
</tbody>
</table>

Grand Total $_____

Make checks & money orders payable to The University of Tennessee and mail to:

UT Pesticide Safety Education Program (PSEP)
2505 E. Chapman Dr., Rm 370 PBB
Knoxville, TN 37996-4560

If you want to sign up for the Apprentice Termite Technician School, register with TDA at 615-837-5148. Do not use this form. Additional WDO information is reviewed at the Termite Technician School.

For Departmental Use Only

Present ☐ No Show ☐ Within One Year Repeat ☐

PSEP Recorder ____________________________

Date ____________________________

Check No. ____________________________ Receipt No. AG

Credit card no.:_______________________________________________________

Credit Card Verification #: _______     Expiration date: ___________________

E-Com. Conf. No. ______________________________________________________
1. Please print or type. Your application must be signed and dated. Applications must be returned by the 10th of the month preceding the exam with all of the requested information completed. Exams are given in January, April, July and October.

2. Enclose all required fees with the application. The fee is $150.00 for each initial or re-examination category. YOUR FEE WILL NOT BE REFUNDED IF YOU FAIL TO SHOW FOR THE EXAM.

3. You must pass the Certification Exam prior to taking the license exam. If you have passed the certification exam in another state and TDA has a reciprocal agreement with that state, you must provide proof with your application.

4. You must qualify for the license exam. If you do not meet the qualifications, or if you fail to provide the required documentation, YOUR APPLICATION WILL BE REJECTED. Thoroughly review the qualifications and documentation requirements listed on the reverse side of the application. You will receive a letter showing the result of your application prior to the exam.

5. Make checks payable to the Tennessee Department of Agriculture and return to the above address or you may pay by credit card. If paying by Master Card, Visa, Discover or Am Express, Use the line below to indicate which one & enter your complete credit card number & the expiration date plus the cardholder’s name.

---

**Name:** ___________________________  **Date of Birth:** _______  **Soc Sec Num:** __________________

**Home Address:** ___________________________  **Phone:** ___________________________

**Work Name/Address:** ___________________________  **Phone:** ___________________________

---

<table>
<thead>
<tr>
<th>Examination Title</th>
<th>I am applying to take this exam (check here)</th>
<th>I have previously taken this exam (check here)</th>
</tr>
</thead>
<tbody>
<tr>
<td>WDO – Wood Destroying Organism</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GRC - General Pest and Rodent Control</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WEC - Weed Control, Right-of-Way / Industrial</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AQW – Aquatic Weed Control</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FUS - Fumigation – Soil</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FUM - Fumigation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BDC - Bird Control</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AGE - Agricultural Ground Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HLT - Horticulture Lawn and Turf</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HRI - Horticulture Interior</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHMC – Public Health Mosquito Control</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following categories require an appearance before the Pest Control Board. Describe the type of work you will do with the license.

<table>
<thead>
<tr>
<th>Examination Title</th>
<th>I am applying</th>
<th>Type of work I plan to do</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCC - Pest Control Consultant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPC – Special Category</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**RELATED WORK EXPERIENCE:** List only your experience relevant to pest control or the application of pesticides. Start with your most recent position and work back in time, using additional sheets if necessary. Explain clearly what your duties were. *This information will be verified.*

<table>
<thead>
<tr>
<th>Employment Dates:</th>
<th>Employer: ___________________________ Supervisor: ___________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: ___________</td>
<td>Address: ___________________________ Phone: _____________________________</td>
</tr>
<tr>
<td>To: _____________</td>
<td>Position Title: ______________________ Your Duties: ___________________________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employment Dates:</th>
<th>Employer: ___________________________ Supervisor: ___________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: ___________</td>
<td>Address: ___________________________ Phone: _____________________________</td>
</tr>
<tr>
<td>To: _____________</td>
<td>Position Title: ______________________ Your Duties: ___________________________</td>
</tr>
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<table>
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<th>Employment Dates:</th>
<th>Employer: ___________________________ Supervisor: ___________________________</th>
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<tbody>
<tr>
<td>From: ___________</td>
<td>Address: ___________________________ Phone: _____________________________</td>
</tr>
<tr>
<td>To: _____________</td>
<td>Position Title: ______________________ Your Duties: ___________________________</td>
</tr>
</tbody>
</table>

**Applicant’s Signature and date:**

If you are qualifying for the exam by work experience, the Certificate of Experience must be completed by the licensee(s) who have supervised you for your two (2) year minimum. Submit additional copies if necessary. Non-Tennessee licensees must provide proof of their current license with the Certificate of Experience. If you are qualifying by degree, you must enclose a copy of your transcript showing your major and date of graduation. If you are qualifying by being licensed in another State, you must enclose a copy of both sides of your license.

**CERTIFICATE OF EXPERIENCE**

I, __________________________________________ , a commercial pest control operator in the State of ___________, holder of a current license, number _____________, certify that __________________________________________ has worked under my license in the category(ies) of ________________________ for period of ____________ years and ____________ months with the duties of

________________________________________________________________________________________

________________________________________________________________________________________

Signature and date: _______________________________________________________________________

Business name/ address and phone: _________________________________________________________

10/5/2015
ADDITIONAL INSTRUCTIONS FOR THE LICENSE EXAM APPLICATION

1. In the area requesting your home and work address make sure you include your city and zip code.

2. On the back of the application, the experience needs to be filled out as requested, if the required documentation is not enclosed or the experience is not filled out on the back of the application, IT WILL BE RETURNED TO YOU. This information is needed each time you submit an application, it does not matter if it’s a re-exam or application to take a different category, we still need this information.

3. You must qualify for the license exam. If you need to add additional documentation or information with your application make sure it is included – applications must have ALL required documentation attached. All documentation will be verified. If you do not provide the required documentation submitted with your application YOUR APPLICATION WILL BE REJECTED.

4. All applications must be post marked by the 10th of the month preceding (before) the exam or THEY WILL NOT BE ACCEPTED. The deadline is on the application.

5. You will receive confirmation regarding your status in taking the license exam along with the day of your exam, time, place, and a study sheet. PLEASE READ YOUR CONFIRMATION LETTER CAREFULLY FOR YOUR TEST DATE. Do not get the post marked date and your exam date confused or you will miss taking your exam.

6. If you cannot take your exam on the scheduled date, because of various circumstances, you need to contact Mary Borthick at (615) 837-5310 BEFORE THE DAY OF EXAMS.

7. If you have any questions, please call Mary Borthick at (615) 837 - 5310.

PEST CONTROL LICENSE EXAM DATES FOR 2017

Jan. 9th - 10th, 2017 App & fee need to be in office by Dec. 10, 2016
April 3rd - 4th, 2017 App & fee need to be in office by Mar. 10, 2017
July 10th - 11th, 2017 App & fee need to be in office by June 10, 2017
Oct. 2nd - 3rd, 2017 App & fee need to be in office by Sept. 10, 2017

PEST CONTROL LICENSE EXAM DATES FOR 2018

Jan. 8th - 9th, 2018 App & fee need to be in office by Dec. 10, 2017
April 2nd - 3rd, 2018 App & fee need to be in office by Mar. 10, 2018
July 9th - 10th, 2018 App & fee need to be in office by June 10, 2018
Oct. 1st - 2nd, 2018 App & fee need to be in office by Sept. 10, 2018

Exams given on the first day – AGE, AQW, FUM, FUS, HLT, HRI, WEC & PHMC
Exams given on the second day – BDC, GRC & WDO

10/5/2015
Tennessee Commercial Applicator Recertification Point System

Darrell Hensley, Extension Assistant Professor
Edward Burgess, Professor Emeritus
Department of Entomology and Plant Pathology

Recertification Points:
Certified commercial pesticide applicators must accumulate a certain number of points over a period of three years to become recertified. The next deadline for everyone to be recertified is December 31, 2017.

Points to be earned for this certification period are as follows:

Additional Information:
1. It is recommended that applications (E&PP Info #82) for points be submitted 30 days prior to the date of the proposed meeting. (If needed you may contact the UT Pesticide Safety Education Program, PSEP, and request a copy of the latest form.) A list of dates and locations for the year should be included on the application for repeated meetings.

2. Point assignments are based on 1 point per hour covering certification-related topics. Recertification points will be allowed only for approved topics in your category related to pests, pest control, pesticides, pesticide safety, environmental issues (water quality, endangered species, etc.) and pesticide laws and regulations. Safety, environmental issues, and laws and regulations apply to all categories.

3. Points may not be accrued prior to obtaining certification.

4. In-house points are limited to 50 percent of your total point requirement during the recertification cycle, including online programs and electronic formats.

5. No points may be carried over from one recertification period to the next.

6. You may earn no more than 75 percent of your point total by attending any one external meeting.

7. All points cannot be accrued in one year, unless certified within the third year of the certification cycle.

8. The sponsor must agree to permit representatives from the Tennessee Department of Agriculture (TDA) and/or University of Tennessee Extension to attend training sessions without registration fees or costs to evaluate the program for points.

9. After a designated representative(s) from TDA and/or Extension has monitored a training session and consultation between agencies has occurred, the training and point assignment may be re-evaluated. The agencies may withdraw approval of certification credit or revise the point assignment, as deemed necessary.

10. The sponsor must agree, if requested, to have each person requesting credit to evaluate the course presentation by completing a brief questionnaire or some other designated method and must furnish these to TDA or Extension as requested.

11. Rosters must be submitted to TDA within 30 days after training, or applicators are subject to a reduction in points or losing points for that meeting.

12. If the number of points required by TDA are not accrued each year, a recertification exam will be required the third year.
Assignment of Points:
Training requirements have been established to meet federal and state guidelines. Programs will be reviewed and points assigned by the pesticide coordinator or a designee at the UT Department of Entomology and Plant Pathology and someone in the Pesticide Certification and Licensing Section at the TDA.

UT will be primarily responsible for assigning points for programs of educational institutions and TDA primarily for industry.

Educational Institutions — Mail applications to:
UT Pesticide Safety Education Program (PSEP)
2505 E. J. Chapman Drive, 370 PBB
Knoxville, TN 37996-4560

Industry — Mail applications to:
TDA Certification & Licensing Section
P.O. Box 40627, Porter Building
Nashville, TN 37204

The program may be printed on the application or a program may be attached to the application. The hourly agenda should be submitted for point evaluation. This information should include a program that has the date(s), location(s) of meeting, title of program, list of topics, speakers (with their titles), and length of each topic. Sponsors may be asked to provide biographical information on instructors or other program participants. Sponsors should send this information only upon request.

Verification of Attendance:
Send a roster to TDA with verification that those listed attended the entire session(s) that was assigned points. The roster should include the name, home address, the home county and their e-mail address. The same meeting title, date(s) of meeting and location(s) entered on the application should be on the roster that is sent to TDA.

Mail the roster to:
TDA Certification & Licensing Section
P.O. Box 40627, Porter Building
Nashville, TN 37204

For additional information, contact UT at 865-974-1286 or TDA at 615-837-5148.

It is each individual's responsibility to seek out and attend schools or meetings where he/she may earn points. One should also keep a record of meetings attended and the telephone number of the person in charge. A partial list of schools is available from the UT PSEP office or at psep.utk.edu. It is also published in TDA’s Registration Review newsletter.

To look up the number of points one has you may visit TDA’s website to see if schools and charter status was approved at agriculture.tn.gov/default.asp.

Click on “Commercial Applicator Points” or “Charter Companies” for additional information.

Commercial Applicator Certification Categories:
1 — Agricultural Pest Control*
2 — Forest Pest Control
3 — Ornamental and Turf Pest Control*
4 — Seed Treatment
5 — Aquatic Pest Control
6 — Right-of-Way Control
7 — Industrial, Institutional, Structural and Health (General Household and Structural Pests)
8 — Public Health Pest Control
10 — Demonstration, Research and Regulatory*
11 — Wood Preservation Pest Control
12 — Pesticide Dealer
13 — Antifouling Marine Paint
14 — Microbial Pest Control
15 — Worker Protection Standards (Must be certified as a Private or in another Commercial Applicator category to take this exam.)
16 — Sewer Line Chemical Weed Control

*Individuals with valid certification in categories 1, 3, 10 or Private Applicator Certification are automatically certified in category 15, Worker Protection Standards.
| LICENSING CATEGORIES AND CORRESPONDING COMMERCIAL CERTIFICATION CATEGORIES |
|-----------------------------|------------------|-------------------------------------------------|
| WDO                         | Wood Destroying Organisms | Cat. 7 | Industrial, Institutional, Structural and Health |
| GRC                         | General Pest and Rodent Control | Cat. 7 | Industrial, Institutional, Structural and Health |
| WEC                         | Weed Control — Right-of-Way and Industrial | Cat. 6 | Right-of-Way |
| APC                         | Aquatic Pest Control | Cat. 5 | Aquatic Pest Control |
| FUS                         | Fumigation — Agricultural | Cat. 1 | Agricultural Pest Control |
| FUM                         | Fumigation — Structural | Cat. 7 | Industrial, Institutional, Structural and Health |
| PHMC                        | Public Health Mosquito Control | Cat. 7, 8 | Industrial, Institutional, Structural and Health — Public Health |
| BDC                         | Bird Control | Cat. 7 | Industrial, Institutional, Structural and Health |
| AGE                         | Agriculture — Ground Equipment | Cat. 1 | Agricultural Pest Control |
| HLT                         | Horticulture — Lawn and Turf | Cat. 3 | Ornamental and Turf |
| HRI                         | Horticulture — Interior | Cat. 3 | Ornamental and Turf |
| PCC                         | Pest Control Consultant | Cat. 10 | Demonstration, Research and Regulatory |
| SPC                         | Special Category | Cat. 1-16 | Category depends on special situation |
| AER                         | Aerial | Cat. 1, 2, 5, 6 | Required category is dependent on area of treatment Agriculture, Forest, Aquatic, or Right-of-Way Pest Control |
| WPC                         | Wood Preservatives | Cat. 11 | Wood Preservation Pest Control |
| MPC                         | Microbial Pest Control | Cat. 14 | Microbial Pest Control |
| MRC                         | Mold Remediation | Cat. 7 or 14 | Industrial, Institutional, Structural and Health, or Microbial Pest Control |
POINTS REQUIRED TO MAINTAIN CERTIFICATION

Points may not be accrued prior to obtaining certification. All certifications will expire on December 31, 2017 if the required number of points are not accrued. All points cannot be accrued in one certification year (ending December 31, 2017).

NOTE: The 2017-2020 certification cycle will end June 30.

<table>
<thead>
<tr>
<th>Categories</th>
<th>Certified prior to Dec. 31, 2014 and before Dec. 31, 2015</th>
<th>Certified on or after Jan. 1, 2016 and before Dec. 31, 2016</th>
<th>Certified on or after Jan. 1, 2017 and before July 1, 2017</th>
<th>Certified on or after July 1, 2017</th>
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<td>C 1</td>
<td>18 pts</td>
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<td>C 6</td>
<td>18 pts</td>
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Example: If you were certified on December 31, 2014, in category 7 and category 8, you will need 30 points in category 7 and 18 points in category 8 by December 31, 2017. All points cannot be accrued in one certification year unless you became certified within the third year.

Example: If you become certified on December 31, 2015, in category 6 you will need 12 points by December 31, 2017. If you become certified on January 14, 2016, in category 3 you will need 12 points by December 31, 2017.

Example: If you become certified on April 18, 2017, in category 7 you will need 10 points by December 31, 2017. If you become certified on July 25, 2017, you are certified through June 30, 2020, and would begin accruing points after December 31, 2017.

NOTE:
Individuals who obtain certification after December 31, 2016, and prior to July 1, 2017, must accrue all points required as indicated above by December 31, 2017.

Individuals certified on or after July 1, 2017, will be certified through June 30, 2020, and will begin accruing points on January 1, 2018.

You cannot earn more than 75 percent of your total point requirement at any one school.
No more than 50 percent of the total required number of points can be “In-House” points.

*LHA — Limited Herbicide Applicator
Reciprocity applicants must complete this form and attach a copy of the front and back of their card. You will be notified by the reciprocity state if a fee is required. **Tennessee does NOT reciprocate licenses, only certification categories.**

<table>
<thead>
<tr>
<th>Applicators Name</th>
<th>SS Number or TDA assigned ID Number</th>
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Home Address with city, state, and zip code

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<thead>
<tr>
<th>Work Name &amp; Address with city, state, and zip code</th>
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<th>Home phone number</th>
<th>Work phone number</th>
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Certification #_______ State ___ Certification Expiration Date________

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<tr>
<th>Category of Certification</th>
<th>Category Description</th>
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**DO NOT WRITE BELOW – FOR VERIFYING STATE USE ONLY**

Was certification issued based on reciprocity? No___ Yes___ Which State____

Has certification been suspended or revoked? No___ Yes ___ (if yes, explain)

Pending Enforcement Action? No____ Yes_____ (if yes, explain)

Additional Information/Comments

Information verified by:

_____________________________            _______________________________
Signature       Date

_____________________________            _______________________________
Print Name       Title

Agency Address & phone _______________________________
### TENNESSEE PESTICIDE RECERTIFICATION

**Application for Points**

*(Recommend Submitting 45 Days Prior To Meeting)*

**Meeting**
- **Title:**
- **Sponsored by:**

**Meeting Date(s):**

**Location(s):**

**Program Chairperson:**

**Address:**

**Phone:**

**Fax:**

**E-Mail**

**Type of Training:**
- Conference/Short Course
- Seminar
- Correspondence Course
- In-Service Training
- Workshop

- Field Day
- Class
- (Other)

**Check Certification Category Applying For:**
- 1 - Agricultural Pest Control
- 2 - Forest Pest Control
- 3 - Ornamental & Turf Pest Control
- 4 - Seed Treatment
- 5 - Aquatic Pest Control
- 6 - Right-Of-Way Control
- 7 - General Household & Structural Pest (Industrial, Institutional, Structural & Health Related Pest Control)
- 8 - Public Health Control
- 9 - Regulatory Pest Control
- 10 - Demonstration, Research & Regulatory
- 11 - Wood Preservatives
- 12 - Dealer
- 13 - Antifouling Marine Paint
- 14 - Microbial Pest Control
- 15 - Sewer Line Chemical Root Control

<table>
<thead>
<tr>
<th>Session (If Applicable)</th>
<th>Topics - (Please Print Legibly)</th>
<th>Speaker/Title/Employer</th>
<th>Length of Time</th>
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*A separate agenda may be attached.*

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Industry mail application to: Certification & Licensing Section, Tennessee Department of Agriculture, Box 40627, Porter Bldg., Nashville, TN 37204.
# Roster for Commercial Pesticide Applicator

## Recertification Point System in Tennessee

*(Sign For Points ONLY)*

### Meeting Information

**Title:**

**School No. / Session:**

**Date(s):**

*(Title, location, and date should correspond with those on Application)*

*(If Available or Applicable)*

**Location(s):**

**Time:**

**Training:**

*Internal* ☐ *External* ☐

**Type of Training:**

- ☐ Conference/Short Course
- ☐ Seminar
- ☐ Correspondence Course
- ☐ Class
- ☐ In-Service Training
- ☐ Workshop
- ☐ Field Day
- ☐ (Other) __________________________

*(Use two lines if necessary)*

### Name Information

**Name**

*(Please Print Legibly)*

*(Must be in applicator's handwriting)*

**Home Address**

**County**

**Certif. I.D. no.**

**Phone No.**

**E-mail Address**

*(Home or Business)*

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### General Information

**Mail Roster To:** Pesticide Certification Supervisor, TDA, P.O. Box 40627, Porter Bldg., Melrose Station, Nashville, TN 37204

*Meeting coordinator or trainer should keep a file copy.*

*(Signature of Person Verifying Attendance)*

**Program Chairperson Signature:**

**Address:**

**E-Mail Address (Home or Business):**

**Telephone:**

**Date:**

---

[Image of the page]
<table>
<thead>
<tr>
<th>Name (Please Print Legibly)</th>
<th>Home Address</th>
<th>County</th>
<th>Certifi. I.D. no.</th>
<th>Phone No.</th>
<th>E-Mail Address (Home or Business)</th>
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**Mail Roster To:** Pesticide Certification Supervisor, TDA, P.O. Box 40627, Porter Bldg., Melrose Station, Nashville, TN 37204
Meeting coordinator or trainer should keep a file copy.

(Signature of Person Verifying Attendance)
Pesticide Applicator

Recertification Annual Meetings

Darrell Hensley, Extension Specialist Entomology & Plant Pathology

NOTE: You must attend meetings in your certification category and sign the attendance roster in order to earn points toward your Tennessee Pesticide Applicator Recertification. Categories 10 & 12 may earn points at any of these meetings. For more information on meetings, i.e. date, location, and registration, call the contact person listed. For information about your current number of points, call the TDA Certification Supervisor at 615-837-5148 or online at www.tn.gov/agriculture/. Click on Pesticide Information; Click on Commercial Applicator Points; and enter Certification Number or Last Name in box.

Meetings that normally give some points in ALL CATEGORIES

TN Agricultural Production Association (TAPA) (formerly TACA)
February & August; Nashville, TN; Contact: John Duke - 615-793-8355; http://tapa.tennessee.edu

TN Entomological Society Meeting
October; Ramada Inn - Harding Place, Nashville; Contact: Frank Hale - 615-835-4571; https://as.tennessee.edu/EPP/Pages/TES/TES.aspx

UT Annual Recertification Update Meetings by Interactive TV
CALL FOR CURRENT DATES AND PREREGISTRATION INFORMATION
Normally held in March state wide; Contact: Darrell Hensley- 865-974-1286; http://PSEP.utk.edu

UT Field Days
Various months April-October 2016; see link for contact information: https://ag.tennessee.edu/news/Pages/NR-2015-11-2016FieldDays.aspx

Meetings in SPECIFIC CATEGORIES

Agriculture related National, Regional or State Society Annual Meetings, such as Entomological, Plant Pathological, Nematology, Agronomy, Forestry, etc., also may qualify for points. These national meetings must be related to the individual’s specific pesticide category. Proof of attendance, such as a copy of paid registration and a copy of the meeting agenda with topics and length of sessions will be needed to evaluate these meetings for point assignment.

CATEGORY 1 - Agricultural
County Agricultural Extension Service Annual Meetings Contact: Your local county Extension office https://extension.tennessee.edu/Pages/Office-Locations.aspx

Pesticide Recertification - Degesch
April; Staunton, VA; Contact: Susan Nichols - 540-234-9281, https://www.degeschamerica.com/tag/training/

UT Milan No-Till Field Day

CATEGORY 2 - Forest

TN Vegetation Management Association (TVMA) Annual Meeting (Right-of-Way)
October 6-7, 2016, Franklin, TN; Contact: William Mathison 615-747-3120, bmathison@nespower.com; http://tvmaweb.com/annual-meeting/

CATEGORY 3 - Ornamental & Turf

AllPoints – Continuing Education for Lawn and Pest Control Professionals
January, October; Amanda Crenshaw – 901-289-2178; www.allpoints123.com
Cultivate '16
July 9-12, 2016 – Columbus, OH; Contact: Steve Carver or Carol Baker 614-884-1203 cbaker@ofa.org
www.americanhort.org

Extension Service Annual County Meetings (Large Metropolitan Areas) Available upon request
Contact: Local county Extension office; https://extension.tennessee.edu/Pages/Office-Locations.asp

Golf Course Superintendents Assoc. of America (GCSAA) Conference & Trade Show February 4-9, 2017; San Diego, CA;
Contact: Penny Mitchell - 785-841-2240 Ext. 4484 http://www2.gcsaa.org/conference/

HLT training: Training for Pest Control Operator’s Licensing Exam
Jan/April/July/Oct - Nashville, TN Contact: Dr. Darrell Hensley - 865-974-1286
Normally provides 6 points for HLT Review Session

Principles of Turfgrass Management (Home Study)
Online Course; 12 CEU’s for 120 hours of study; Contact: Amy Skelton, University of Georgia - 800-325-2090

Society of American Florists (SAF) Pest Management Conference
Contact: Laura Weaver - 703-836-8700 - http://www.safnow.org/

Southeast Greenhouse Growers Conference
Knoxville, TN; Contact: John Hamrick – 423-753-1680

TN Flower Growers Assoc. Annual Meeting
January - Chattanooga, TN; Contact: TNLA Office – 931-473-3951; http://www.picktnconference.com/ftga.html

University of TN Turf & Grounds Management Short Course
January or February; Knoxville, TN; Contact: David Vandergiff - 865-215-2340 or danderg@utk.edu

UT Trial Garden Field Day
June - Knoxville & Nashville, TN; Contact: Dr. Susan Hamilton - 865-974-7324; http://utgardens.tennessee.edu

CATEGORY 5 - Aquatic

TN Vegetation Management Association (TVMA) Annual Meeting (Right-of-Way)
October 6-7, 2016, Franklin, TN; Contact: William Mathison 615-747-3120, bmathison@nespower.com;
http://tvmaweb.com/annual-meeting/

CATEGORY 6 - Right-Of-Way

National Railroad Contractors Association Weed Control Seminar
Last week in January; Contact: Mindy Shoults - nrca.mshoults@gmail.com

TN Vegetation Management Association (TVMA) Annual Meeting (Right-of-Way)
October 6-7, 2016, Franklin, TN; Contact: William Mathison 615-747-3120, bmathison@nespower.com;
http://tvmaweb.com/annual-meeting/

Vegetation Management Association of Kentucky (VAK) Annual Conference
March – Lexington, KY; Contact: David Cornette 502-564-9900;
http://www.vmak.org/index.php/annual-conference-information

CATEGORY 7 - Household & Structural

AllPoints – Continuing Education for Lawn and Pest Control Professionals
January, October; Amanda Crenshaw – 901-289-2178; www.allpoints123.com
Annual Purdue Pest Control Conference
January - West Lafayette, IN; Contact: Sandra Reeves - 765-494-5856; https://www.extension.entm.purdue.edu/urban/Urban_Info/conference/

Apprentice Termite Technician School
June 7-9; September 13-15 - Nashville, TN; Contact: Jerry Seabolt – 615-837-5178

East TN Pest Control Association Meetings
Meets on 4th Thursday each month; Knoxville, TN; Call 865-524-2503 or email info@etpca.org

Food Industry Pest Management
Locations vary, usually 4 sessions per year; Contact: Debbie Murphy - 913-782-6399

Food Plant Pest Control
Various locations and dates across the country Contact: American Institute of Baking - 800-633-5137
http://www.aibonline.org/

GRC & WDO Training: Training for TN Pest Control Operator’s Licensing Exam Jan/April/July/Oct - Nashville, TN; Contact: Dr. Darrell Hensley - 865-974-1286; Normally provides 4 points for GRC and 4 points for WDO Training Session http://psep.utk.edu

National Pest Management Association (NPMA) – Pestworld 2016
October 16-21, 2016 Seattle, WA; http://www.pestworld2016.org/

PHMC Training: training for the TN Pest Control Operator’s exam
Jan/April/July/Oct - Nashville, TN Contact: Dr. Darrell Hensley - 865-974-1286
Normally provides 4 points for PHMC Review Session; http://psep.utk.edu

Pesticide Recertification - Degesch
April; Staunton, VA; Contact: Susan Nichols - 540-234-9281, https://www.degeschamerica.com/tag/training/

TN Pest Control Association (TPCA) Summer Conference Pest Control Technicians School; July or August - (location varies annually); Contact: Sandy Lowery (Secretary) - 800-730-6751 http://www.tennpca.org/tpca/

UK PCO Short Course
First full week of October; Contact: Dr. Mike Potter - 859-257-5955; http://www2.ca.uky.edu/entomology/shortcourse

CATEGORY 8 - Public Health

PHMC Training: training for the TN Pest Control Operator’s exam
Jan/April/July/Oct - Nashville, TN; Contact: Dr. Darrell Hensley - 865-974-1286
Normally provides 4 points for PHMC Review Session; http://psep.utk.edu

Pesticide Stewardship & Good Manufacturing Practices (GMP)
Locations vary, usually 4 meetings per year; Contact: Debbie Murphy – 913-782-6399

PSEP Website
A list of CURRENT UPCOMING MEETINGS, FORMS & FACT SHEETS may be obtained at the Entomology and Plant Pathology “PSEP” Home Page: http://psep.utk.edu
“Upcoming Meetings” located under “Schools”

TDA Website
To check on the NUMBER OF POINTS go to:
http://tn.gov/agriculture/
Click on Pesticide Information
Click on Commercial Applicator Points
Enter Certification Number or Last Name in Box

To find the LATEST TDA FORMS go to TDA’s website.
Click on Downloadable Forms at the bottom of the home page.
TDA forms may also be obtained at the PSEP website.

Please contact us via email at psep@utk.edu for any additional information.
Limited Herbicide Applicator
For more information visit: http://psep.utk.edu

Requirements for spot treatment only – lawn Maintenance.
This rule went into effect on July 29, 2009.

1. **Glyphosate Application for Commercial Lawn and Landscape Maintenance.** Any person incidentally applying a herbicide with the sole active ingredient of glyphosate for the control of weeds in conjunction with commercial law and landscape maintenance practices such as spot treatments adjacent to fencing, driveways, parking lots, cemetery markers and landscape borders and areas in lieu of or in conjunction with hand-weeding or mechanical weed trimming and edging shall not be considered as applying a pesticide for a fee and shall not be required to be licensed as a commercial pest control operator when the person meets the following criteria:

   **A. Certification.** The applicator has obtained certification by successfully completing (score of 70) an exam demonstrating general knowledge of pesticides including safety in handling, mixing and applying pesticides, environmental hazards in using pesticide, calculations, calibrations and label comprehension.

   **LHA.** The certification category created specifically for such application is to be known as “Limited Herbicide Applicator.”

   **Recertification.** Recertification requirements are stipulated in Rule 0080-6-16.04. Eighteen points are required in LHA recertification. For example, points may be earned by attending seminars on glyphosate, CORE and Category 3.

   **Unethical Behavior.** Any person exhibiting unethical behavior during an examination shall be ineligible to take another certification exam for two (2) years.

   **B. Application Equipment.** The application equipment is limited to the following:

   A single, hand-held nozzle supplied by a tank with a maximum capacity of twenty-five (25) gallons.

   An electric or hand-powered pump with a maximum discharge rate of 1.5 gallons per minute.

   A discharge hose no more than fifteen (15) feet long.
C. **Liability Insurance.** The applicator or his or her employer has furnished proof of liability insurance with coverage for bodily injury and property damage of at least $300,000 per occurrence and $300,000 aggregate, including coverage for products/completed operations, and the policy has been endorsed to cover herbicide applications.

D. **Certification Number.** The certificate number issued to the applicator is displayed in the upper right-hand corner of the applicator’s vehicle used in the business or on both sides of any trailer used in the business.

   **Business Name.** The name of the business shall be displayed on the right and left sides of all company vehicles or trailers. Lettering shall not be less than two inches (2") tall.

E. **Application Records.** Application records shall contain the date of application and the property address.

2. **Prohibitions.** A person operating under this section is not authorized to:

   A. Advertise the application of herbicides or any other pesticide application.

   B. Supervise the application of any pesticide by an uncertified person.

3. **Non-Mandatory.** Persons certified as limited herbicide applicators are not required to obtain a business charter, bond, or license.

4. **Exceptions to Rule.** A person is not required to meet the above requirements in order to apply a herbicide with the sole active ingredient of Glyphosate for the control of weeds in conjunction with lawn maintenance practices as spot treatments in lieu of, or in conjunction with, mechanical weed trimming or edging at a homeowner’s or renter’s residence when such product is stored, provided and mixed by the homeowner or renter requesting such service. The homeowner or renter is responsible for instructing the applicator as to how and where to apply the product.

Note: Adapted from TDA Rules 7-8-09.

Programs in agriculture and natural resources, 4-H youth development, family and consumer sciences, and resource development.
University of Tennessee Institute of Agriculture, U.S. Department of Agriculture and county governments cooperating.
UT Extension provides equal opportunities in programs and employment.